

**MOLINE HOUSING AUTHORITY  
COMMUNITY ROOM USE POLICY**

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The Moline Housing Authority has three community rooms, located at the following developments:

- \*Spring Brook
- \*Spring Valley
- \*Hillside Heights

The community rooms exist primary for the benefit of the residents but shall be available to responsible non-resident sponsored community groups with approval from the Executive Director.

This approval may be revoked by the Housing Authority at any time. The use of the community rooms shall be as follows:

- A. Activities or meetings hosted by the Housing Authority.
- B. Activities or meetings hosted by a recognized resident group.
- C. Activities or meetings hosted by others for the exclusive benefit of residents.
- D. Activities or meetings hosted by community groups for the benefit of both residents and non-residents.
- E. Activities or meetings hosted by community groups for the primary benefit of non-residents.
- F. Activities or meetings hosted by staff members of the Housing Authority.

Responsible community agencies conducting education, health, welfare, and recreation programs to meet the needs of the Authority's residents may do so without a charge.

There is a \$25.00 non refundable rental fee and a \$25.00 refundable security deposit. Additional maintenance charges may apply if the room is not cleaned thoroughly. Although janitorial services will be provided by the Moline Housing Authority, all residents/groups using the community room are required to restore the space to the condition they found it before the event. This will require cleaning all litter and excessive dirt to the extent that is practical. The group will agree to be responsible for any damages occurring during their event. Continued violation of this condition may be grounds to deny future use of the community room.

No one using the community room of the Housing Authority shall allow the use or sale of alcoholic beverages, drugs, or other controlled substances on the premises.

In order to be sure that all residents/ groups using the Authority's community room are aware of this policy and agree to comply with it, they shall be required to sign a copy of this policy certifying their agreement to comply with it. A copy of the signed policy shall be kept on file in the Housing Authority's Office.

Policy adopted by the Moline Housing Authority Board of Commissioners on December 20, 1999 Board meeting.